

# SCHOOL PARENTAL INVOLVEMENT POLICY

## PART I. GENERAL EXPECTATION

Wheatland Charter Academy agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on, insofar as practical.
- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community by posting it on the school website and having copies available upon request.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring-*

*A) that parents play an integral role in assisting their child's learning;*

*B) that parents are encouraged to be actively involved in their child's education at school;*

*C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

*C) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**PART II. DESCRIPTION OF HOW THE SCHOOL WILL**  
**IMPLEMENT REQUIRED SCHOOL PARENTAL**  
**INVOLVEMENT POLICY COMPONENTS**

1. Wheatland Charter Academy will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

Wheatland Charter Academy will present the School Site Plan and Title I Parental Involvement Policy each year at the fall charter council/school site council meeting. These items will be discussed at Back to School Night and parents will be invited to attend the meeting to provide input. In addition to Back to School Night, notices will be posted to invite parents to the school charter council/school site council meeting. Copies of the Parent Involvement Policy will be posted on the school website and available in the office by request. The policy will be translated into Spanish for Spanish speaking families. At this time all Wheatland Charter Academy teachers are Highly Qualified, and all Wheatland Charter Academy Programs have met annual academic goals (high school graduation rate was not met for 2008/09, however the high school portion of the charter ended service as of June 2009), so there is not the need to distribute Parent Deficiency Notices. The School Accountability Report

Cards are located in the office and available upon parental request and are posted on the school website when released. Parents shall receive timely information about the programs and shall have opportunities to meet regularly to formulate program input if desired. Parents will be kept apprised of student progress with trimesterly progress reports and trimesterly report cards. Insofar as practical, individual parent-teacher conferences also shall be held to discuss the student's progress and placement and to describe methods the parents can use to complement the student's instruction. Written SEA complaint procedures are available upon parent request in the school office.

2. Wheatland Charter Academy will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
  - Post it on the School Website
  - Distribute it in the beginning of the year and new student packets
  - Have it upon request in the School office
  - Offer it in Spanish to Spanish speaking families
3. Wheatland Charter Academy will update periodically its School Parental Involvement Policy to meet the changing needs of parents and the school:

The Parental Involvement Policy will be reviewed at the beginning of each school year. This will allow us to change the policy based upon the changing needs of the school site and its community members. Should any corrective actions be needed, meetings will be scheduled to update the policy at that time.

4. Wheatland Charter Academy will convene at least an annual meeting to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I,
- Of their rights to be involved,
- About their school's participation in Title 1

Insofar as practical, these meetings will be held at convenient times for parents, invitations will be provided in a timely manner in both English and Spanish (if needed), and budget permitting, snacks and babysitting may be offered to increase parent attendance.

5. Wheatland Charter Academy may hold a flexible number of meetings at varying times, and may provide transportation, child care, and/or home visits, paid for with Title I funding as long as these services relate to parental involvement (budget permitting):

- Meeting notices will be sent requesting Parent Involvement in Meetings
- Should parent involvement be low- a survey will be sent to see how to increase parent involvement
- Based on survey results corrective actions may be put into place to increase parent involvement, these actions may include:  
Babysitting, transportation, and the planning of special events that parents find particularly useful and or of interest to them.

6. Wheatland Charter Academy will provide timely information about Title I programs to parents of participating children in a timely manner:

- Programs will be described in the School Handbook and Distributed on the First Day of School.
- Programs are listed on the School's Website.
- Programs will be discussed at Back to School Night in the Fall.
- Programs will be described at the Charter Council/Site Council Meetings.
- Programs will be described at the New Parent/Student Orientation Meetings.

7. Wheatland Charter Academy will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

- Programs, assessments, and materials are described in the Student Handbook.
- Program, assessments, and materials will be explained at Back to School Night.
- Programs, assessments, and materials are described in the School Site Plan.
- Programs, assessments, and materials will be discussed at parent teacher conferences.

8. Wheatland Charter Academy will provide parents of participating children if requested by parents, opportunities for regular meetings to formulate suggestions and participate, as appropriate, in decisions relating to the education of their children, and may, insofar as practical, respond to any such suggestions as soon as practicably possible:

- Charter Council/Site Council Meetings
- DLAC Meetings
- Parent Teacher Conferences

9. Wheatland Charter Academy will submit to the District any parent comments if the school wide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:

- Parents will meet with Principal regarding concerns and try to rectify the problem at the School Site Level.
- If problem is not rectified after meeting, parents will put their concerns in writing and deliver to the Site office.
- Director will deliver written concerns to the Superintendent.

**PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

1. Wheatland Charter Academy will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

Wheatland Charter Academy will describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and

effective learning environment that enables the children served under this part to meet the State's student academic achievement standards, and the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and address the importance of communication between teachers and parents on an ongoing basis through their child's class and observation of classroom activities. Two opportunities will be scheduled each year to review State and District Assessment information and educate parents on how assessment is used to monitor student progress.

2. The school will incorporate the school-parent compact as a component of its School Parental Involvement Policy:

- Compact will be on the School Website, in the School Handbook, and distributed the first day of school for all students. The individual compact distributed on the first day of school will be signed by parent and child and returned to the school office.
- Compacts will be reviewed at Back to School Night and New Parent/Student Orientation Meetings
- School Compacts will be provided in student's native language, insofar as possible.

3. The school, with the assistance of its district, will provide assistance to parents of children served by the school in understanding topics such as the following:

- The State's academic content standards,
- The State's student academic achievement standards.
- The State and local academic assessments including alternate assessments,
- The requirements of Title I,
- How to monitor their child's progress, and
- How to work with educators:

This will be done with in District workshops, through parent- teacher conferences, and informational meetings at the school site.

4. The school will, with assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.

5. The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate

with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.

6. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Even Start, and Preschool, and conduct other activities such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

7. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and to the extent practicable in a language the parents can understand:

- Through notices sent home with students,
- By posting on the school's message board,
- By posting in the District and Site newsletters,
- Through use of the District's all call system.

**PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title 1, Part A programs, as evidenced by

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This policy was adopted by Wheatland Charter Academy on \_\_\_\_\_ and will be in effect for the period of one year or until the next policy is adopted. The school will distribute this policy to all parents of participating Title I, Part A children on or before 12/18/2010. It will be made available to the local community on or before 12/18/2010. Wheatland Charter Academy's notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.

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*(Signature of Authorized Official)*

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*(Date)*